



Campus Safety and Security Report 2015-2016

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A Message from Our Executive Director

Welcome to MedQuest College!

I would like to welcome all new and returning faculty, staff, and students to MedQuest College. As members of the MedQuest College campus community, we all share the responsibility of maintaining a safe and healthy environment. Your safety while at MedQuest College and within the College community is a primary concern.

MedQuest College places the utmost importance on ensuring the safety and security of our students, employees and visitors. In this report, please find our current campus policies regarding procedures for students, employees, and others to report criminal actions or other emergencies occurring on campus. MedQuest College's Campus Safety and Security Report includes information about operating status parameters, incident priorities and performance expectations, shelter-in-place and evacuation guidelines, and continuity planning requirements.

Hard copies of the MedQuest College Campus Safety and Security Report are kept at the entrances of each campus facility. Electronic copies are made available to students and employees on the MedQuest College website at www.medquestcollege.edu. Additional paper copies are available upon request to the Registrar.

This report is available to the public to provide statistical information required by law. If you have questions or concerns regarding any information in this brochure, please contact me at (502) 245-6177 or come by the MedQuest College Main Campus located at 400 Blankenbaker Parkway, Suite 100, Louisville, KY 40243.

Sincerely,

Robin Boughey
Executive Director

We Encourage Accurate and Prompt Crime Reporting

Faculty, staff, students and visitors are encouraged to promptly report any criminal activity directly to any campus safety authority. This facilitates a timely response, thorough criminal investigation, and the ability for us to make timely warning and emergency notification to the College community if necessary. We understand that in some cases the victim of a crime may feel uncomfortable contacting the police, may not want the police involved, may not desire criminal prosecution, or may want to remain anonymous. If you need assistance reporting a crime, you may report a criminal offense to the following campus safety authorities:

- Robin Boughey –Executive Director
- Dr. Robin Cropper – Director of Education
- Brian Graham – Director of Admissions
- Larisa Crawley – Director of Strategic Initiatives
- Tom Cropper – Lexington Campus Coordinator
- Carolyn Manley- Comprehensive Dental Assisting Program Chair
- Nanette Mosser – Comprehensive Medical Assisting Program Chair

A procedure is in place to capture crime statistics reported to these designated campus authorities for inclusion in our annual crime statistics, and to issue a timely warning or emergency notification if appropriate.

How to Report a Crime or Other Emergencies on Campus

Crimes, suspicious activity, safety hazards, or campus emergencies (including medical and fire emergencies) should be reported to any campus safety authority as soon as possible. For non-emergencies, contact the Executive Director at 502-245-6177. You may also report a crime in person by coming to any MedQuest College campus front desk.

To report a crime or other emergency occurring in the community surrounding MedQuest College campus, refer to the information below.

MedQuest College – Main Campus

400 Blankenbaker Parkway, Suite 100
Louisville, KY 40243

IN CASE OF EMERGENCY CONTACT 911

For non-emergencies, contact the Louisville Metro Police Department at (502) 574-7060

MedQuest College –Non-main Campus (Closing October 2017 Pending Approval)

315 Leonardwood Drive, Suite #5
Frankfort, KY 40601

IN CASE OF EMERGENCY CONTACT 911

For non-emergencies, contact the Frankfort Police Department at (502) 875-8523

MedQuest College – Non-main Campus (Closing October 2017 Pending Approval)

2225 Lawrenceburg Road
Building A Unit 3
Frankfort, KY 40601

IN CASE OF EMERGENCY CONTACT 911

For non-emergencies, contact the Frankfort Police Department at (502) 875-8523

MedQuest College – Non-main Campus (Opening October 2017 Pending Approval)

1575 Winchester Road, Suite 110
Lexington, KY 40505

IN CASE OF EMERGENCY CONTACT 911

For non-emergencies, contact the Lexington Police Department at (859) 258-3600

Anonymous Crime Reporting

Crimes can be reported anonymously by calling Crime Stoppers at (502) 582-CLUE (2583). MedQuest College campus safety authorities will accept confidential and anonymous reports of crimes for inclusion in the annual statistical report. It is our goal to provide assistance whenever a report is made and to make sure we include the crime in our annual Safety and Security report.

Campus Law Enforcement

MedQuest College does not employ campus law enforcement personnel. MedQuest College does not employ pastoral counselors and professional counselors. MedQuest College contracts counseling services through a third party firm. All students are given information for this program during orientation and employees are provided with details at their date of hire. Individual counseling services can be arranged as needed. Should an on-campus threat occur, counselors will be brought in to meet with students and employees as needed? All services are offered on a confidential basis and require voluntary participation. MedQuest College campus security authorities receive quarterly reports that disclose the number of individuals utilizing these services, but does not provide specific details. This information will not be disclosed in the annual Crime and Safety Report.

MedQuest College does not currently have any student organizations officially recognized by the school or maintain off-campus facilities and therefore does not monitor or record criminal activity at such locations.

Geography

MedQuest College is required to disclose statistics for *Clery Act*¹ crimes that occur on campus, in or on noncampus buildings or property and on public property. The following is a list of the building and properties that our institution controls and addresses for those buildings/properties:

MedQuest College – Main Campus

400 Blankenbaker Parkway, Suite 100
Louisville, KY 40243

MedQuest College –Non-main Campus (Closing October 2017 Pending Approval)

315 Leonardwood Drive, Suite #5
Frankfort, KY 40601

MedQuest College – Non-main Campus (Closing October 2017 Pending Approval)

2225 Lawrenceburg Road
Building A Unit 3

Campus Safety Tip

Any suspicious activity or person(s) seen in the parking lots loitering around vehicles, inside buildings should be reported to the police.

¹ The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act or Clery Act, signed in 1990, is a federal statute codified at 20 U.S.C. § 1092(f), with implementing regulations in the U.S. Code of Federal Regulations at 34 C.F.R. 668.46. <http://clerycenter.org/summary-jeanne-clery-act>

MedQuest College – Non-main Campus (Opening October 2017 Pending Approval)

1575 Winchester Road, Suite 110
Lexington, KY 40505

Campus Security Authorities

MedQuest College identifies the following individuals as having significant responsibility for student and campus activities. Alleged crimes reported to these campus security authorities are then reported by these campus security authorities to the Executive Director to collect for reporting purposes.

- Robin Boughey –Executive Director
- Dr. Robin Cropper – Director of Education
- Brian Graham – Director of Admissions
- Larisa Crawley – Director of Strategic Initiatives
- Tom Cropper – Lexington Campus Coordinator
- Carolyn Manley- Comprehensive Dental Assisting Program Chair
- Nanette Mosser – Comprehensive Medical Assisting Program Chair

Students and employees are encouraged to report criminal offenses to administrative personnel for official investigation. Any of the above individuals would be appropriate personnel to report such occurrences. The above listed individuals are trained in the process of recording criminal offenses and carrying out the policies as they relate to the matter at hand. They are also notified on an annual basis that they are required to notify local law enforcement agencies of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. Local law enforcement has a responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If that is the case, Federal Law requires that MedQuest College immediately notify the campus community or the appropriate segments of the community that may be affected by the situation.

Emergency Response and Evacuation Procedures

As required by federal and state law, MedQuest College has a comprehensive emergency operation plan that details immediate response and evacuation procedures, including the use of electronic and cellular communication. The Executive Director (or other available campus security authority member) has the responsibility of responding to and summoning the necessary resources to mitigate, investigate and document any situation that may constitute an emergency or dangerous situation. In addition, the Executive Director (or other available campus security authority member) has a responsibility to respond to such incidents to determine if the situation does in fact pose a threat to the health and safety of the campus community.

MedQuest College campus security authorities have received training in emergency response and evacuation procedures. When a serious incident occurs that causes an immediate threat to the MedQuest College campus, the first responders to the scene are usually campus security authorities with assistance as needed from Louisville Metro, Frankfort, or Lexington Police Departments, Kentucky State Police, local Fire Departments, and local Sheriff offices. They

typically work together to manage the incident. Depending on the size, scale, and seriousness of the incident, other MedQuest College departments and other local, state or federal agencies could be involved in confirming and responding to the incident.

In the event of a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of the MedQuest College community, the College will immediately notify the College community of the appropriate section of the College community that may be affected by the situation. Upon initial response, the Executive Director or a campus safety authority member will determine whether or not the incident involves a significant emergency or dangerous situation warranting immediate notification. A decision about the content and method of initial communication may be made solely by the Executive Director or designee as first responders or through a coordinated effort among campus administration. The Executive Director or designee will then initiate the emergency notification, unless issuing a notification will, in the judgement of the first responders (included but not limited to: campus security authorities, local law enforcement) compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

MedQuest College has multiple systems in place for communicating an emergency situation to the campus community. In most situations, multiple communication tools will be utilized to ensure effective dissemination of information to as many affected individuals as possible. Campus emergency communication resources and those responsible for initiation of the communication are listed below:

Media Outlet	Office Responsible	Coverage
MedQuest College Home Page (www.medquestcollege.edu)	Executive Director or designee Campus Security Authority	Campus Emergency Notification Campus Directives
MedQuest College Main Campus Phone Line Operators (502-245-6177)	Executive Director or designee	Campus Directives Campus Information Campus Updates
Email Communications (<i>faculty, staff, students</i>)	Executive Director or designee Campus Security Authority	Campus Emergency Notification Campus Directives
MedQuest College Alert (text message)	Executive Director or designee Campus Security Authority	Campus Emergency Notification Campus Directives Campus Updates
Facebook (www.facebook.com/medquestcollege)	Executive Director or designee	Campus Emergency Notification Campus Directives Campus Information Campus Updates
FOX 41, WAVE 3, WHAS 11 (<i>Louisville Only</i>)	Executive Director or designee	Campus Information Local Area Directives Local Area Updates
LEX 18, WKYT (<i>Lexington Only</i>)	Executive Director or designee	Campus Information Local Area Directives Local Area Updates
Departmental Phone Trees	Executive Director or designee	Departmental/individual directives

As an additional party of MedQuest College's emergency preparedness effort, the College conducts emergency drills (announced or unannounced), exercises, and follow-through activities annually. Announced drills are communicated to the campus community through a variety of sources including the MedQuest College website, e-mail, and signage posted throughout campus. MedQuest College publicizes its emergency response and evacuation procedures in

conjunction with at least 1 (one) test per calendar year, and documents each test, a description of the exercise, the date, time and whether it was announced. Additionally, all campus safety authorities receive refresher training in advance of each drill to prepare them to assist with evacuation of building occupants.

Faculty, staff, and students are regularly reminded to report an emergency, crime or suspicious activity to any available campus security authority. MedQuest College new students are also notified at each orientation of the importance of having a plan for what to do before, during, and after an emergency. This includes becoming familiar with campus emergency procedures, building evacuation routes and evacuation assembly points.

Evacuation Procedures for Main Campus (Louisville)

MedQuest College (Main Campus - Louisville) has two main exits. Exit paths are clearly marked and students are made aware of the nearest exit during orientation/first day of class. Should an emergency occur that requires campus evacuation, instructors are trained to lead students out of the building by locating the nearest exit. In the event that the nearest exit is deemed unfit, the second-nearest exit is to be used. Staff members are also informed of campus exit locations and are instructed to utilize the nearest available exit in the case of an emergency evacuation. All students and staff are instructed to meet in the parking lot behind the building nearest to campus (bank) - deemed official safe location - for a brief headcount and to safely wait until granted permission to re-enter the building.

If any campus/building is deemed unfit to re-enter for the remainder of the day, students and staff members are granted permission to leave campus without penalty. Campus safety authorities will notify all staff members and students when it is safe to return.

Evacuation Procedures for Non-main Campus (Frankfort)

MedQuest College (Non-main Campus - Frankfort) has two separate locations. The clinical building contains two main exits. Each are clearly marked and highlighted during student orientation/first day of class. In the event of an emergency that requires evacuation, instructors are to guide students to the nearest available exit. If the nearest exit is deemed unfit, the second-nearest exit is to be used. All staff members are to follow the same procedure. Students and staff members are instructed to meet in our designated safe location – the adjoining parking lot- for a brief headcount and to safely wait until granted permission to re-enter the building.

In the business lab held at the second location in Frankfort, there is one exit from the room (second floor) and two designated exits from the building. In the event of an emergency that requires evacuation, instructors will escort students downstairs and out the nearest building exit. If the nearest exit is deemed unfit, the second-nearest exit is to be used. All staff members are to follow the same procedure. Students and staff members are instructed to meet in our designated safe location – the adjoining parking lot- for a brief headcount and to safely wait until granted permission to re-enter the building.

If any campus/building is deemed unfit to re-enter for the remainder of the day, students and staff members are granted permission to leave campus without penalty. Campus safety authorities will notify all staff members and students when it is safe to return.

Timely Warnings

If the Executive Director or other campus security authority determines that a situation exists either on or off campus that constitutes a serious or continuing threat to students and

employees, MedQuest College will issue a campus-wide timely warning notice. The timely warning notice will then be disseminated to the College community. When a serious crime is reported and poses a threat to the campus community, the Executive Director or designee will typically develop the content and will issue a timely warning using some or all of the systems listed below. It is our policy to disseminate these notices via the MedQuest College website, email, MedQuest College alert, posting notices on bulletin boards, exterior doors of campus buildings, and notifying the local media (if necessary). Once all relevant information is received, these notices will be posted as soon as possible.

When deciding whether to issue a timely warning, the Executive Director or other campus security authority uses a case by case basis in light of all the facts surrounding a crime including but not limited to the following factors: the nature of the crime, the continuing danger to the campus community, and the possible rise of compromising law enforcement efforts.

Annual Security Report

MedQuest College prepares the Annual Security Report² to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. Publication of this annual report is required by federal law. You will find links to this report at www.medquestcollege.edu. This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus and non-main campus sites. Each entity provides us with information on crimes that may have been reported to their office each year for inclusion in our annual crime statistics as well as updated information on their educational efforts and programs to comply with the *Clery Act*.

Campus crime and arrest statistics include those reported to MedQuest College campus safety authorities and local law enforcement agencies (when available). MedQuest College prepares an annual report to disclose and distribute, by October 1 of each year. A written notification of the completed report will be given to all current students and employees. This includes a statement of the report's availability, the exact electronic address, a brief description of the report's contents, and a statement that MedQuest College will provide a paper copy upon request.

MedQuest College's annual crime statistics are compiled by the Director of Strategic Initiatives and relevant local and state police agencies. The yearly crime statistics are compiled on a calendar-year basis in accordance with the definitions of crimes provided by the FBI for use in the Uniform Crime Reporting (UCR) system³. The report includes statistics for the previous two years concerning crimes that occurred on its campuses and were reported to the Executive Director or campus safety authorities. Additionally, these statistics include categories required under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, including liquor and drug law violations and illegal weapons possession. Statistical information for public property within or immediately adjacent to and accessible from campus, are collected or requested from local police departments. For statistical purposes, crime statistics reported to any of these sources were recorded in the calendar year in which the crime was reported.

Statistics from Local Law Enforcement Agencies

MedQuest College makes good-faith efforts to collect crime statistics for all Clery Act crimes committed in the geographic ranges listed under the "Geography" heading from all law enforcement agencies with jurisdiction for our institution. The Director of Strategic Initiatives

² For the most current year Annual Security Report, please see Appendix A.

³ For definitions of reportable crimes and other associated terms used, please see Appendix B.

contacts local law enforcement for all campuses by mail during the first (1st) quarter of each year to provide adequate advance notice. Once the statistics are received and reviewed, the information is disclosed in the Annual Campus Safety and Security report by October 1st every year.

Information on Registered Sex Offenders

The Federal Campus Sex Crimes Prevention Act requires MedQuest College to inform the campus community where to find information on registered sex offenders. The State of Kentucky provides an online database of registered sex offenders within the state. Information concerning registered sex offenders may be obtained online at www.kspsor.state.ky.us. A link to the website is also located on the Campus Safety and Security Report page on www.medquestcollege.edu.

Security of and Access to Campus Facilities

MedQuest College campuses are located within the Cities of Louisville, Frankfort, and Lexington and, as such, are generally open to the public. MedQuest College campus buildings are normally secured during non-business hours, on weekends, and on holidays. After-hours access to campus buildings is limited to authorized faculty and staff. Facilities are maintained in a manner designed to minimize the potential for hazardous conditions. MedQuest College does not provide on-campus residence halls for students at any campus location.

The following measures are taken to monitor the security and access of campus facilities:

1. Limited access to offices and classrooms. Approved personnel will receive keys to offices and classrooms related to their job functions. If an employee resigns or is terminated- he or she must immediately surrender their keys. When deemed necessary, offices and classrooms will receive new locks to preserve the safety and security of students and employees. Under no circumstances will students or guests receive keys to campus facilities.
2. Photo IDs for all current students who are actively attending courses on campus. The IDs include enrollment dates and campus location for added security. All students are required to display their ID while on campus.
3. All visitors are required to sign in at the front desk so that campus officials can monitor who is on-campus at all times.
4. MedQuest College contracts with a third party cleaning service. Cleaning personnel are given limited access to campus facilities as needed and are instructed to enter the premises after hours to reduce the risk of incidence with students or employees.
5. Exterior lighting and locks are maintained to ensure proper safety of all campus students, employees and guests. Security measures are reviewed on an ongoing basis.

Security Awareness and Crime Prevention Programs

Even though MedQuest College works closely with neighboring police agencies and employs security measures to reduce and prevent crime, we believe security is everyone's responsibility. New students and employees are advised of the campus security procedures and personal safety strategies during new student/employee orientations. Information on safety and security is provided to students and employees regularly through bulletins, crime alerts, posters and brochures. Timely notice warnings include risk reduction strategies to enhance personal safety and protect property.

Off-Campus Student Organizations

MedQuest College does not currently have any officially recognized student organizations with non-campus locations

Alcohol, Drugs and Weapons Policy

MedQuest College is a drug and alcohol free institution. The Drug-Free Workplace Act of 1988⁴, the Drug-Free Schools and Communities Act of 1989⁵, the Higher Education Act Section 120(a) through (d), and the policies of MedQuest College prohibit unlawful manufacture, dispensation, possession, use, sale, and/or distribution of controlled substances and alcohol on property owned, operated or controlled by MedQuest College, or in association with any college-related duties or activities. MedQuest College enforces all state drinking laws, including underage drinking and enforces all state and federal drug laws.

The illegal use of controlled substances and abuse of alcohol may cause serious health problems, impair performance and endanger the safety and well-being of students, faculty, staff and members of the general public. Because it is readily available and its use is not necessarily illegal, the drug which tends to have the greatest potential for harm to the most people is alcohol. Negative health and social consequences which may occur as a result of the use of alcohol include accidents, assaults (physical or verbal) and other problems related to health and productivity. The use of alcohol by pregnant women, alcoholics, and people who are ill or on medication is especially dangerous. In all instances, MedQuest College observes relevant state of Kentucky laws and regulations pertaining to alcohol.

Local, state, and federal law prohibits the unlawful possession, use, sale or distribution of drugs and alcohol. The courts may impose strict legal sanctions upon an individual who is found to have violated these legal prohibitions. When applicable, available legal sanctions include, but are not limited to: the imposition of fines, imprisonment, forfeiture of property, non-voluntary community service, probation, required medical or psychiatric treatment, rehabilitation,

If You Need Help

MedQuest College encourages any students and employees who may have a problem with the use of drugs or alcohol to seek professional advice and treatment. MedQuest College can assist in arranging education, assessment, counseling, intervention, treatment, rehabilitation and aftercare. Some of these services may be without charge and the cost of others may be partially paid by student or employee health insurance programs.

MedQuest College Resource

Employee Assistance Program &
Student Benefit Program

(800) 877-8332

www.humandev.com

Community Resources

Alcoholics Anonymous

(800) 452-7990

www.aa-nia.org

National Institute on Drug Abuse

(301) 443-1124

www.drugabuse.gov

⁴ <https://webapps.dol.gov/elaws/asp/drugfree/screen4.htm>

⁵ <http://www2.ed.gov/policy/elsec/leg/esea02/pg51.html>

treatment as approved by the Kentucky Department of Corrections Division of Mental Health and Substance Abuse and restitution. An individual's status as a college student or employee in no way prevents a court from imposing any of these sanctions. It is also a violation of MedQuest College policies for anyone to consume or possess alcohol in any public or private area of campus.

MedQuest College is a weapons-free school. Our weapons policy is published in the code of conduct portion of our institutional catalog. It states the following: *All firearms and deadly weapons of all types are prohibited on the College's premises and parking areas.* MedQuest College maintains a strict zero tolerance proposal for violators of our weapons policy. Student and employees found in violation of this rule face harsh penalties, up to and including termination/expulsion. The use, possession, or sale of firearms or any other dangerous weapon is strictly prohibited on campus by College policy and State law.

Alcohol, Illegal Drugs and Substance Abuse Education

MedQuest College is concerned about health and safety. Abuse of alcohol and controlled substances can seriously impair health and the ability to work and study. It can pose a threat to the safety and well-being of others.

MedQuest College promotes an environment that rejects substance abuse as an acceptable lifestyle, informs about resources for preventing or treating substance abuse, and helps people to make healthy decisions about alcohol and other drugs. Violations of such policies can result in expulsion/termination from the institution as well as applicable state and federal sanctions.

Prevention of substance abuse is sought in several ways by:

- Promoting accurate information on drug use
- Encouraging healthy use of leisure time through recreation and other activities
- Enhancing skills for dealing with stress and
- Working through campus officials and influencers to establish a healthy environment

Wellness Promotion: Alcohol and Drug Education and Prevention Initiatives

- Ready availability of drug and alcohol information and educational materials in Student Information Centers
- Alcohol and Other Drug Education Committee – a committee of faculty and staff tasked with ensuring that prevention education initiatives regarding alcohol and other drug education initiatives across campus are evidence-informed, consistent, educational and empowering
- Dissemination of the Drug Free Schools and Communities Act and Annual Security Report to all students, faculty, and staff on an annual basis
- Campaigns containing a variety of harm reduction messages appear in a variety of print, digital and social media platforms

Sexual Harassment and Sexual Violence Policy

MedQuest College does not discriminate on the basis of sex, gender, gender identity or sexual orientation in its education programs or activities. Title IX of the Education Amendments of

1972⁶, and certain other federal and state laws, prohibit discrimination on the basis of sex, gender, or sexual orientation in employment, as well as all education programs operated by MedQuest College and protect all people regardless of their gender or gender identity from sex discrimination, which includes sexual harassment and sexual violence.

MedQuest College prohibits Harassment of any kind, including, sexual harassment and sexual violence, domestic violence, dating violence, and stalking. Such behavior violates both law and MedQuest College policy. MedQuest College will respond promptly and effectively to all reports of discrimination, harassment, retaliation, and will take appropriate action to prevent, correct, and when necessary, discipline behavior that violates this policy.

Victims are not required to file a complaint but are encouraged to do so. Regardless if a victim chooses to report sexual harassment or sexual violence, reasonable available accommodations or protective measures will be provided to the victim upon request.

Filing a Criminal Complaint

Victims have a right to pursue criminal charges (in cases involving sexual violence) whether or not they choose to pursue MedQuest College disciplinary charges. Victims of sexual assault may file a criminal complaint by contacting their local police department. If a student or employee needs assistance in filing a criminal complaint to local law enforcement, he/she may contact Robin Boughey, Executive Director, by calling (502) 245-6177 or emailing rboughey@medquestcollege.edu.

What to Do if You are a Victim of Sexual Assault

- **Get to a Safe Place**
- **Talk to Someone You Trust**

MedQuest College offers the Student Benefit Program which provides confidential, no-cost support and advocacy to all students regardless of their sex, sexual orientation, gender identity, or gender expression. This includes assistance navigating resources and legal options.

- **Preserve Physical Evidence**

Physical evidence may be necessary to prosecute the offender and be helpful in obtaining an order of protection. If at all possible, do not bathe, wash your hands, use the restroom, drink, smoke, change clothing, or brush your teeth following an assault.

- **Seek Medical Attention**

Any local hospital can provide medical services and evidence collection. FOR SEVERE INJURIES CALL 9-1-1 IMMEDIATELY.

- **Report the Incident**

Victims are encouraged to report incidents of sexual assault to their local police department. This is not a requirement. Students have additional reporting options that can be discussed by contacting MedQuest College.

Retaliation against anyone who reports sexual misconduct is strictly prohibited. Reports of retaliatory behavior will be addressed immediately.

⁶ <https://www.justice.gov/crt/overview-title-ix-education-amendments-1972-20-usc-1681-et-seq>

If a victim reports to local law enforcement, the police are required to notify victims that their names will become a matter of public record unless confidentiality is requested. If a victim requests his/her name be kept confidential, his/her name will not become a matter of public record and the police will not report the victim's identity to anyone else at MedQuest College. MedQuest College is required by the federal Clery Act to report certain types of crimes (including certain sex offenses) in statistical reports. However, while MedQuest College will report the type of incident in the annual crime statistics report known as the Annual Security Report, victims' names/identities will not be revealed.

Filing a Sexual Violence Complaint

In addition to or instead of filing a criminal complaint, students or employees who feel they have been a victim of sexual harassment or sexual violence have the right to file a complaint with MedQuest College at any time, even if the police concluded there is not sufficient evidence for a criminal charge. When a student or employee reports to MedQuest College that he/she has been a victim of dating violence, domestic violence, sexual assault or stalking, whether the offense occurred on or off campus, MedQuest College will provide him/her with a written explanation of his/her rights and options.

A complaint of this nature against a student, employee, or other person connected to MedQuest College may be filed with Robin Boughey, Executive Director, by calling (502) 245-6177 or emailing rboughey@medquestcollege.edu.

In all cases, MedQuest College strongly encourages victims to report sexual violence directly to the Executive Director. When a victim tells the Executive Director or another MedQuest College employee about a sexual violence incident, the victim has the right to expect MedQuest College to take immediate and appropriate steps to investigate what happened and to resolve the matter promptly and fairly. MedQuest College will need to determine what happened – and will need to know the names of the victim(s) and the perpetrator(s), any witnesses, and any other relevant facts, including the date, time, and specific location of the incident.

To the extent possible, information reported to the Executive Director or other MedQuest College employees will be shared only with individuals responsible for handling MedQuest College's response to the incident. MedQuest College will protect the privacy of individuals involved in a sexual violence incident except as otherwise required by law or MedQuest College policy. A sexual violence report may result in the gathering of extremely sensitive information about individuals in the campus community. No MedQuest College employee, including the Executive Director, should disclose the victim's identity to the police without the victim's consent or unless the victim has also reported the incident to the police.

If a victim requests of the Executive Director or other MedQuest College employee that his/her identity remain completely confidential, the Executive Director will explain that MedQuest College cannot always honor that request and guarantee complete confidentiality. If a victim wishes to remain confidential or request that no investigation be conducted or disciplinary action be taken, MedQuest College must weigh that request against the College's obligation to provide a safe, non-discriminatory environment for all students, employees, and third parties, including the victim. Under those circumstances, the Executive Director will determine whether the victim's request for complete confidentiality and/or no investigation can be honored under the facts and circumstances of the particular case, including whether the College has a legal obligation to report the incident, conduct an investigation, or take other appropriate steps. Without information about a victim's identity, the College's ability to meaningfully investigate the incident and pursue disciplinary action against the perpetrator may be severely limited.

Because MedQuest College is under a continuing legal obligation to address the issue of sexual violence campus-wide, sexual violence reports (including non-identifying reports) may also require the College to consider broader remedial action – such as increased monitoring, supervision or security at locations where the reported sexual violence occurred; increased education, training and prevention efforts, including to targeted population groups, climate assessments/victimization surveys; and/or revision of policies and practices.

Filing an Anonymous/Confidential Complaint

Victims, third-parties, or bystanders may also file an anonymous/confidential complaint where disclosure of the sexual misconduct does not trigger an official investigation and the victim can still receive medical treatment, advocacy services, legal assistance, and counseling. Conversations with a confidential resource are privileged communications and are not disclosed to others, including law enforcement or MedQuest College officials.

To speak with a confidential resource, contact the Student Benefit Program through the Human Development Company at (800) 877-8332.

Questions regarding the Title IX Policy, process and/or complaint procedures may be referred to: Robin Boughey, Executive Director, (502) 245-6177, rboughey@medquestcollege.edu.

Campus Investigation of Reports of Sexual Violence

In all cases, MedQuest College strongly encourages victims to report sexual violence directly to the Executive Director. When a victim tells the Executive Director or another MedQuest College employee about a sexual violence incident, the victim has the right to expect MedQuest College to take immediate and appropriate steps to investigate what happened and to resolve the matter promptly and fairly.

The Executive Director will inform the victim of the initiation of an investigation prior to starting an investigation and will, to the extent possible, only share information with people responsible for handling the College's response to the incident. The Executive Director will remain mindful of the victim's well-being, and will take ongoing steps to protect the victim from retaliation or harm, and work with the victim to create a safety plan. Retaliation against the victim, whether by students, employees or third parties, will not be tolerated. The College and the Executive Director will also:

- Provide interim remedies requested by the victim, if they are reasonably available, regardless of whether the victim chooses to report sexual violence to the local police;
- Assist victims in accessing available victim advocacy, academic support, counseling, disability, medical/health or mental health services, student financial aid, legal assistance, and other services available to victims, both within the College and in the community;
- Provide security and support, which could include changes in academic, transportation, and/or working situations;
- Inform victims of their right to report a crime to MedQuest College or local police – and provide victims with assistance if desired.

MedQuest College will not require a victim to participate in any investigation or disciplinary proceeding if the victim does not wish to participate.

The Executive Director or other designed campus security authority will promptly investigate each report submitted determine whether it is appropriate to charge a student with violation of the sexual harassment/ sexual violence policy; and consider whether the College should implement an interim suspension or other interim remedies for the protection of any victim or

witnesses. Investigations shall be concluded within 10 (ten) business days after a report has been made.

Within 10 (ten) business days after the investigation results have been reviewed by a committee consisting of campus security authorities, Executive Director, and any additional appointed staff members, the Executive Director shall offer the victim the opportunity to meet with the Executive Director separately, prior to any proceeding. The proceeding and any meetings with the victim shall occur within 5 (five) business days after the investigation results have been reviewed by the committee.

If the committee determines that no proceeding is required, the Executive Director or designee will:

- Notify the victim of the outcome of the committee meeting including any sanction that relates to the case⁷.
- Take any appropriate further steps to address the effects of any hostile environment resulting from discrimination, harassment or retaliation.
- Identify and address any remaining systemic or other patterns of discrimination, harassment or retaliation at the campus.

If the committee determines that a proceeding is required, the Executive Director will issue a notice of the proceeding to the victim and the accused within 5 (five) business days after the committee has reviewed the investigation results. The hearing is closed to all persons except the Executive Director, the victim, the accused, their respective advisors, appropriate witnesses while they are testifying, and additional designated campus security authorities. After the proceeding, the Executive Director will reconvene the committee and will make findings of fact and conclusions. The standard of proof the committee will use is whether the charge is sustained by clear and convincing evidence. The committee will submit a written report of findings and conclusions to the Executive Director, along with any recommended sanctions, recommendations regarding restricting the victim's contact with, or physical proximity to the accused or other persons. This report will be submitted within 5 (five) business days after the proceeding. Both the accuser and the accused must be simultaneously informed in writing of:

- The outcome of any disciplinary proceedings that arise from allegations⁸;
- Any change to the results that occurs prior to the time that such results become final; and
- When such results become final.

Campus, Civil, and Criminal Consequences

Individuals alleged to have committed sexual violence may face criminal prosecution by law enforcement and may incur penalties as a result of civil litigation. Students and employees charged with sex discrimination, sexual harassment or sexual violence will also be subject to discipline, pursuant of MedQuest College policies and will be subject to appropriate sanctions. In addition, employees and students may face discipline/sanctions at MedQuest College. Employees may face sanctions up to and including termination. Students may face sanctions including but not limited to the following: loss of financial aid, educational and remedial

⁷ If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim will be notified.

⁸ If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim will be notified.

sanctions, denial of access to campus or persons, disciplinary probation, suspension, expulsion, and/or administrative hold and withholding a certificate/diploma/degree.

Wellness Promotion Sexual Misconduct/Violence Prevention Initiatives

MedQuest College engages in comprehensive, intentional and integrated programming, initiatives, strategies and campaigns intended to end dating violence, domestic violence, sexual assault and stalking that:

- Are culturally relevant, including diverse communities and identities, sustainable, responsive to community needs and informed by research, or assess for value, effectiveness or outcome, and
- Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community, and societal levels.

Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and employees that:

- Identifies domestic violence, dating violence, sexual assault and stalking as prohibited conduct;
- Defines using definitions provided by the Department of Education as well as state law what behavior constitutes domestic violence, dating violence, sexual assault and stalking;
- Provides a description of safe and positive options for bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene;
- Information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order

Victim's Bill of Rights

- Be informed of all reporting options.
- Be free from pressure to make a criminal report.
- Have any allegations of sexual misconduct, including sexual assault, harassment, domestic violence, dating violence, and stalking, investigated and adjudicated by the appropriate campus, criminal, and/or civil authorities.
- Be notified of existing community medical services, victim advocacy, legal assistance, visa and immigration support, student financial aid assistance, order of protection support, counseling and mental health services, whether or not the incident is reported to campus, criminal and/or civil authorities.
- Receive, when required, the full prompt cooperation of campus personnel when obtaining, securing, and preserving evidence.
- Be informed of options for, available assistance in, and how to request changes to academic, transportation, and working situations as well as protective measure offered by MedQuest College

to promote safety and help individuals and communities address conditions that facilitate violence;

- Provide an overview of information contained in the Annual Security Report in compliance with the *Clery Act*.

MedQuest College has developed an education campaign consisting of presentations that include the distribution of educational materials to incoming students and new employees during their respective orientation programs. Additional literature on dating violence, domestic violence, sexual assault, and stalking awareness and prevention is available through the Student Information Center. Additional initiatives include:

- Campus-wide participation in Domestic Violence Awareness Month and Sexual Assault Awareness Month
- Ready availability of literature on dating violence, domestic violence, sexual assault, and stalking awareness and prevention through the Student Information Center
- Dissemination of the Title IX Education Amendments and Annual Security Report to all students, faculty, and staff on an annual basis
- Campaigns containing a variety of harm reduction including bystander intervention messages appear in a variety of print, digital and social media platforms

Hazardous Weather

Inclement weather is a frequent concern, especially during winter months at MedQuest College. Forecasts are closely monitored and precautionary measures are taken to ensure that our students and staff members remain safe under potentially hazardous travel conditions. Preventative measures, such as salting the parking lots and sidewalks, are taken in advance of inclement weather.

1. In the event that weather is so severe that it forces a campus closure, all students and staff members are notified individually through phone call/text message. Additionally, social media accounts are updated to reflect our current status and media outlets are also notified to increase awareness.
2. If isolated areas are affected, students and staff members are always instructed to use their best judgment before travelling. If they feel it is unsafe to drive, we do not expect them to attend class/work until driving conditions improve. These instances are handled on a case-by-case basis and accommodations (i.e. tutoring, alternative work schedules, etc.) are made when necessary.
3. In the event that a tornado or similar weather condition should occur, students and staff members of the Louisville campus are directed to congregate in the interior hallway of the school with all doors closed. Students and staff members in our Frankfort clinic are directed to the interior hallway and students and staff members in our Frankfort business classroom are instructed to go to the lowest level of the building and congregate in the interior hallway behind the stairs. All areas disclosed in this section are considered the designated safe zones for our institution in the event of a tornado or similar natural disaster.

APPENDIX A

Crime Statistics for 2015

This report contains statistics reported by year for all Louisville and Frankfort locations.

CRIMINAL OFFENSES	YEAR	ON-CAMPUS PROPERTY	NONCAMPUS PROPERTY	PUBLIC PROPERTY
MURDER/ NON-NEGLIGENT MANSLAUGHTER	2014	0	0	0
	2015	0	0	0
NEGLIGENT MANSLAUGHTER	2014	0	0	0
	2015	0	0	0
RAPE	2014	0	0	0
	2015	0	0	0
FONDLING	2014	0	0	0
	2015	0	0	0
INCEST	2014	0	0	0
	2015	0	0	0
STATUTORY RAPE	2014	0	0	0
	2015	0	0	0
ROBBERY	2014	0	0	0
	2015	0	0	0
AGGRAVATED ASSAULT	2014	0	0	0
	2015	0	0	0
BURGLARY	2014	0	0	0
	2015	0	0	0
MOTOR VEHICLE THEFT (Does not include theft from a motor vehicle)	2014	0	0	0
	2015	0	0	0
ARSON	2014	0	0	0
	2015	0	0	0
ARRESTS: WEAPONS CARRYING, POSSESSING, ETC.	2014	0	0	0
	2015	0	0	0
DISCIPLINARY REFERRALS: WEAPONS CARRYING, POSSESSING, ETC.	2014	0	0	0
	2015	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2014	0	0	0
	2015	0	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2014	0	0	0
	2015	0	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	2014	0	0	0
	2015	0	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2014	0	0	0
	2015	0	0	0

*MedQuest College does not offer on-campus housing, therefore no statistical data is reported.

*MedQuest College did not gain Title IV eligibility until Feb. 10, 2014, therefore 2012 and 2013 data is not reported.

HATE CRIMES On Campus

	YEAR	RACE	RELIGION	SEXUAL ORIENTATION	GENDER	GENDER IDENTITY	DISABILITY	ETHNICITY	NATIONAL ORIGIN
MURDER/ NON-NEGLIGENT MANSLAUGHTER	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
RAPE	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
FONDLING	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
INCEST	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
STATUTORY RAPE	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
ROBBERY	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
BURGLARY	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
ARSON	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
SIMPLE ASSAULT	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
LARCENY-THEFT	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
INTIMIDATION	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0

*MedQuest College does not offer on-campus housing, therefore no statistical data is reported.

*MedQuest College did not gain Title IV eligibility until Feb. 10, 2014, therefore 2012 and 2013 data is not reported.

HATE CRIMES

Noncampus

	YEAR	RACE	RELIGION	SEXUAL ORIENTATION	GENDER	GENDER IDENTITY	DISABILITY	ETHNICITY	NATIONAL ORIGIN
MURDER/ NON-NEGLIGENT MANSLAUGHTER	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
RAPE	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
FONDLING	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
INCEST	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
STATUTORY RAPE	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
ROBBERY	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
BURGLARY	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
ARSON	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
SIMPLE ASSAULT	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
LARCENY-THEFT	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
INTIMIDATION	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0

*MedQuest College does not offer on-campus housing, therefore no statistical data is reported.

*MedQuest College did not gain Title IV eligibility until Feb. 10, 2014, therefore 2012 and 2013 data is not reported.

HATE CRIMES

Public Property

	YEAR	RACE	RELIGION	SEXUAL ORIENTATION	GENDER	GENDER IDENTITY	DISABILITY	ETHNICITY	NATIONAL ORIGIN
MURDER/ NON-NEGLIGENT MANSLAUGHTER	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
RAPE	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
FONDLING	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
INCEST	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
STATUTORY RAPE	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
ROBBERY	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
BURGLARY	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
ARSON	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
SIMPLE ASSAULT	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
LARCENY-THEFT	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
INTIMIDATION	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY	2014	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0

*MedQuest College does not offer on-campus housing, therefore no statistical data is reported.

*MedQuest College did not gain Title IV eligibility until Feb. 10, 2014, therefore 2012 and 2013 data is not reported.

VAWA OFFENSES	YEAR	ON-CAMPUS PROPERTY	NONCAMPUS PROPERTY	PUBLIC PROPERTY
DOMESTIC VIOLENCE	2014	0	0	0
	2015	0	0	0
DATING VIOLENCE	2014	0	0	0
	2015	0	0	0
STALKING	2014	0	0	0
	2015	0	0	0

ARRESTS	YEAR	ON-CAMPUS PROPERTY	NONCAMPUS PROPERTY	PUBLIC PROPERTY
WEAPONS: CARRYING, POSSESSING, ETC.	2014	0	0	0
	2015	0	0	0
DRUG ABUSE VIOLATIONS	2014	0	0	0
	2015	0	0	0
LIQUOR LAW VIOLATIONS	2014	0	0	0
	2015	0	0	0

DISCIPLINARY ACTIONS	YEAR	ON-CAMPUS PROPERTY	NONCAMPUS PROPERTY	PUBLIC PROPERTY
WEAPONS: CARRYING, POSSESSING, ETC.	2014	0	0	0
	2015	0	0	0
DRUG ABUSE VIOLATIONS	2014	0	0	0
	2015	0	0	0
LIQUOR LAW VIOLATIONS	2014	0	0	0
	2015	0	0	0

*MedQuest College does not offer on-campus housing, therefore no statistical data is reported.

*MedQuest College did not gain Title IV eligibility until Feb. 10, 2014, therefore 2012 and 2013 data is not reported.

Definitions of Reportable Crimes and Other Associated Terms

Reportable Crimes Definitions

Clery reportable offense crime definitions are taken from the FBI Uniform Crime Reporting Handbook.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking and all attempts to commit any of the aforementioned.

Consent: An informed, affirmative conscious decision by each participant to engage in a mutually agreed-upon sexual activity.

- Consent must be voluntary, and given without coercion, force, threats, or intimidation. Consent requires positive cooperation in a particular sexual act, or expression of intent to engage in that sexual act through the exercise of free will.
- Consent can be withdrawn or revoked. Consent to one form of sexual activity (or one sexual act) does not constitute consent to other forms of sexual activity (or other sexual acts). Consent to sexual activity given on one occasion does not constitute consent to sexual activity on another occasion. The fact that two people are or were in a dating or sexual relationship does not constitute consent to engage in sexual activity. There must always be affirmative consent to engage in sexual activity. Consent to a sexual act may be withdrawn or revoked at any time, including after penetration. The victim's request for the perpetrator to use a condom or birth control does not, in and of itself, constitute consent. Once consent is withdrawn or revoked, the sexual activity must stop immediately.
- Consent cannot be given by a person who is incapacitated. A person is incapacitated if he/she lacks the physical and/or mental ability to make informed, rational judgments (i.e. being unconscious, asleep or blacked out). A person with a medical or mental disability may also lack the capacity to give consent.
- Being intoxicated by drugs or alcohol does not diminish a person's responsibility to obtain consent from the other party before engaging in sexual activity.

- Sexual intercourse with a minor is never consensual when the victim is under 18 years old, because the victim is considered incapable of giving legal consent due to age.

Dating Violence

1. Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence. Any incident meeting this definition is considered a crime for the purposed of Clery Act reporting (42 U.S. Code Section 13925 (a)(9) and (10)); or
2. Threatening to use physical, mental, or emotional abuse to control another person who is in a dating relationship with the person (See 105 ILCS 110/3.10).
3. The existence of a dating relationship in 1 or 2 above shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Destruction/Damage/Vandalism of Property: To willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody of it.

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine), marijuana, synthetic narcotics (Demerol, methadone) and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Domestic Violence

1. A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; by any other person against an adult or youth victim who is protected from the person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred (42 U.S. Code Section 13925 (a)(8)); or
2. Physical abuse, harassment, intimidation of a dependent, interference with personal liberty or willful deprivation of a family or household member, which includes spouses, former spouses, parents, children, stepchildren and other persons related by blood or by present or prior marriage, persons who share or formerly shared a common dwelling, persons who have or allegedly have a child in common, and persons

who share or allegedly share a blood relationship through a child. (725 ILCS 5/112A-3; 750 ILCS 60/103).

Hate Crimes: A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, gender identity, religion, disability, sexual orientation, or ethnicity/national origin.

MedQuest College is required to report statistics for bias-related (hate) crimes by the type of bias as defined below for the following classifications: murder/non-negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation and destruction/damage/vandalism of property.

If a hate crime occurs where there is an incident involving intimidation, destruction/damage/vandalism of property, larceny-theft or simple assault, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the compliance document.

Illegal Weapons Law Possession: The violation of laws ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Larceny-Theft: The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.

Liquor Law Violations: The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person, using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition).

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joy riding.)

Murder and Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Negligent Manslaughter: The killing of another person through gross negligence.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force, violence and/or causing the victim fear.

Sexual Assault: Any nonconsensual sexual act proscribed by Federal or Kentucky law, including when the victim lacks capacity to consent. An offense that meets the definition of rape, fondling, incest, or statutory rape, fondling, incest, or statutory rape as used in the FBI's UCR program. (42 U.S. Code Section 13925 (a)(29))

Sex Offenses: Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

- **Rape** – The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling** – The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest** – Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** – Sexual intercourse with a person who is under the statutory age of consent.

Stalking

1. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to (A) fear for the person's safety or the safety of others: or (B) suffer substantial emotional distress. For the purposes of this definition; (i) Course of conduct means two or more acts, including but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property; (ii) Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim; (iii) Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling; (iv) Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting (42 U.S. Code Section 13925 (a)(30)) or
2. (A) Knowingly and without lawful justification, on at least 2 separate occasions, following another person or placing the person under surveillance or any combination thereof and (i) at any time transmitting a threat of immediate or future bodily harm, sexual assault, confinement or restraint and the threat is directed towards that person or a family member of that person, or (ii) places that person in reasonable apprehension of immediate or future bodily harm, sexual assault, confinement or restraint to or of that person or a family member of that person; or (B) when, having been previously convicted of stalking another person, knowingly and without lawful justification on one occasion, (i) follows

that same person or places that same person under surveillance; and (ii) transmits a threat of immediate or future bodily harm, sexual assault, confinement or restraint to that person or a family member of that person. (720 ILCS 5/12-7.3).

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Unfounded Crimes: An institution may withhold, or subsequently remove, a reported crime from its crime statistics in the rare situation where sworn or commissioned law enforcement personnel have fully investigated the reported crime and, based on the results of this full investigation and evidence, have made a formal determination that the crime report is false or baseless and therefore “unfounded”. Only sworn or commissioned law enforcement personnel may “unfound” a crime report for purposes of reporting under this section. The recovery of stolen property, the low value of stolen property, the refusal of the victim to cooperate with the prosecution, and the failure to make an arrest do not “unfound” a crime report.

Other Associated Term Definitions

Advisor: Any individual who provides the accuser or accused support, guidance, or advice.

Awareness Programs: Community-wide or audience specific programming, initiatives, and strategies that increase audience knowledge and share information and resources to prevent violence, promote safety, and reduce perpetration.

Bystander Intervention: Safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking.

Bystander intervention includes:

- Recognizing situations of potential harm
- Understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking actions to intervene

Ongoing Prevention and Awareness Campaigns: Programming, initiatives, and strategies that are sustained over time and focus on increasing understanding of topics relevant to and skills for addressing dating violence, domestic violence, sexual assault, and stalking, using a range of strategies with audiences throughout the institution.

Primary Prevention Programs: Programming, initiatives, and strategies informed by research or assessed for value, effectiveness, or outcome that are intended to stop dating violence, domestic violence, sexual assault, and stalking before they occur through the promotion of positive and healthy

behaviors that foster healthy, mutually respectful relationships and sexuality, encourage safe bystander intervention, and seek to change behavior and social norms in healthy and safe direction.

Proceeding: All activities related to a non-criminal resolution of an institutional disciplinary complaint, including, but not limited to, fact finding investigations, formal or informal meetings, and hearings. Proceeding does not include communications and meetings between officials and victims concerning accommodations or protective measures to be provided to the victim.

Programs to Prevent Dating Violence, Domestic Violence, Sexual Assault, and Stalking: Comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to end dating violence, domestic violence, sexual assault, and stalking that:

- Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research or assessed for value, effectiveness, or outcome; and consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community, and societal levels.

Prompt, Fair, and Impartial Proceeding: A proceeding that is completed within reasonable prompt timeframes designated by an institution’s policy, including a process that allows for the extension of timeframes for good cause and with written notice to the accuser and the accused of the delay and the reason for the delay;

Conducted in a manner that:

- Is consistent with the institution’s policies and transparent to the accuser and accused;
- Includes timely notice of meetings at which the accuser or accused, or both, may be present; and
- Provides timely and equal access to the accuser, the accused, and appropriate officials to any information that will be used during informal and formal disciplinary meetings and hearings; and
- Are conducted by officials who do not have a conflict of interest or bias for or against the accuser or the accused
- Are conducted by officials who, at a minimum, receive annual training on the issues relating to dating violence, domestic violence, sexual assault, and stalking and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability

Result: Any initial, interim, and final decision of any official or entity authorized to resolve disciplinary matters.

The result must include any sanctions imposed by the institution.

Risk Reduction: Options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

February 23, 2016

Kentucky State Police
919 Versailles Road
Frankfort, KY 40601

To Whom It May Concern,

According to the federal *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*, postsecondary schools are required to disclose statistics for certain crimes that occurred on campus and on public property within and immediately adjacent to school-owned buildings and property. We are required to disclose statistics that are reported to our campus as well as to local and state law enforcement agencies.

I am requesting **2015** crime statistics for the following offenses:

- Murder/Non-negligent Manslaughter
- Negligent Manslaughter
- Sex offenses-forcible (i.e., forcible rape, forcible sodomy, sexual assault with an object and forcible fondling)
- Sex offenses-non-forcible (i.e., statutory rape and incest)
- Robbery
- Burglary
- Aggravated Assault
- Motor Vehicle Theft
- Arson

Please specify if any of the above-listed offenses were categorized as hate crimes. In addition, please include statistics for any incidents of larceny-theft, simple assault, intimidation, or destruction/damage/vandalism of property that were classified as hate crimes. I also need the category of bias for each hate crime according to the six categories we are required to report: race, gender, religion, sexual orientation, ethnicity/national origin, and disability.

Please include statistics for **arrests** only for the following UCR categories:

- Liquor Law Violations
- Drug Abuse Violations
- Weapons: Carrying, Possessing, Etc.

I'm requesting the required crime statistics for the following areas which are considered to be "on campus":

400 block of Blankenbaker Parkway (Louisville)

300 block of Leonardwood Drive (Frankfort)

2000 block of Lawrenceburg Road (Frankfort)

I also need crime statistics for the following specific addresses:

400 Blankenbaker Parkway Louisville, KY 40243

315 Leonardwood Drive Frankfort, KY 40601

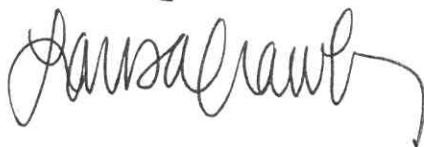
2225 Lawrenceburg Road Frankfort, KY 40601

I would appreciate it if you would forward this information to me as soon as you get an opportunity. We are in the process of publishing our annual report, and we will need to include these statistics in the final draft.

In addition, if a serious crime that may cause an ongoing threat to our campus community is reported to your department, we would appreciate it if you would notify us immediately. The institution has a responsibility to notify the campus community in a timely manner about any crimes on and immediately around the campus which pose an ongoing threat to the community.

Thank you for your prompt attention to this matter!

Respectfully,



Larisa Crawley

Strategic Initiatives Coordinator

Fax: 502.245.4438

E-mail: lcrawley@medquestcollege.edu



Steven L. Beshear
Governor

KENTUCKY STATE POLICE
919 VERSAILLES ROAD
FRANKFORT, KY 40601
www.kentuckystatepolice.org
Phone: (502) 782-1800
Fax: (502) 573-1636

Rodney W. Brewer
Commissioner

June 8, 2016

Kentucky State Police
Criminal ID & Records
1266 Louisville Road
Frankfort, KY 40601

MedQuest College
400 Blackenbaker Pkwy Suite 100
Louisville, KY 40243

Dear Mr./Ms.

We have processed your request for statistical crime data for 2015 regarding reports on campus for MedQuest College. There were no reports located, nor any bias for hate crimes, liquor law violations, drug violations, or weapon violations that were worked by the Kentucky State Police.

If you have any questions, feel free to contact me at 502-782-9921.

Sincerely,

Samantha G. Lickliter
Program Coordinator
Kentucky State Police
Criminal ID and Records
502-227-8700
samantha.lickliter@ky.gov

cosl0294